



SDL* Trados GroupShare

Making translation project management
more efficient and effective

SDL*

Why do you need SDL Trados GroupShare?

As the demand for translation continues to grow and pressure on costs remains high, project managers are being swamped by repetitive, manual tasks. SDL Trados GroupShare combines the power of flexible collaboration with process automation to ensure project managers are working as smartly as possible.

Offered both as a server that can be installed on premises, and as a cloud service, SDL Trados GroupShare works seamlessly with SDL Trados Studio, the world's leading translation software, providing an integrated and fully featured translation environment.

Greater quality control

- Ensure better quality and consistency with centralized translation memories and termbases made available to everyone, allowing for re-use of previous translations, correct terminology, brands and names.
- Improve team collaboration with real-time, concurrent access to documents in an online environment ideal for light editing and review.

Greater project manager productivity

- Save time on manual administration tasks by automating project creation, workflows and resource access.
- Create and manage projects on the go through the online browser interface.

Greater visibility

- Project managers can quickly and easily track the status of all translation projects with the GroupShare dashboard view.
- Check on projects anytime, anywhere through the SDL Trados GroupShare web browser interface.

Greater agility

- Increase team throughput by using the online translation editor to make simple changes to documents on the go and have multiple users work concurrently on a document.
- Increase flexibility by allowing translators, project managers or other colleagues to work via an easy to access and easy to use web interface for light editing and review.

Greater security

- Ensure that nobody has access to material they shouldn't, by assigning roles with specific permissions.
- Automatically grant individuals access to specific documents for a project.

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The reduction of administrative work, more effective ways to manage the growing volume of content to be translated, and improved ways to collaborate with various stakeholders are seen as key priorities for the translation supply chain. ”

- SDL TTI Research 2016

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SDL Trados GroupShare is the easy to use translation project management solution that transforms the way project managers, translators, terminologists and reviewers work together. It streamlines their workload and reduces manual tasks through a web based platform, in order to help them deliver high quality translations. ”



Collaboration

Collaborate for quality and consistency

Simplified Asset Management Means Improved Quality

SDL Trados GroupShare centralizes translation memories (TMs), termbases and projects on a server, and makes them available to users through SDL Trados Studio to streamline the way your team translates documents.

Centralized file storage

Because translators and reviewers all access documents stored on the server, version control issues are eliminated. Translators can easily access approved versions of documents, and project managers can review previous versions of documents to identify changes.

Centralized translation memories

By centralizing a TM, its content becomes available to everyone involved in the project and is updated in real time while translating. As a result, TM content re-use and quality increase, boosting productivity and ensuring better consistency and quality within the translated text.

Designed to support growth from a small number to hundreds of users working with shared TMs, SDL Trados GroupShare delivers TM transaction speeds not possible with a desktop-only environment.

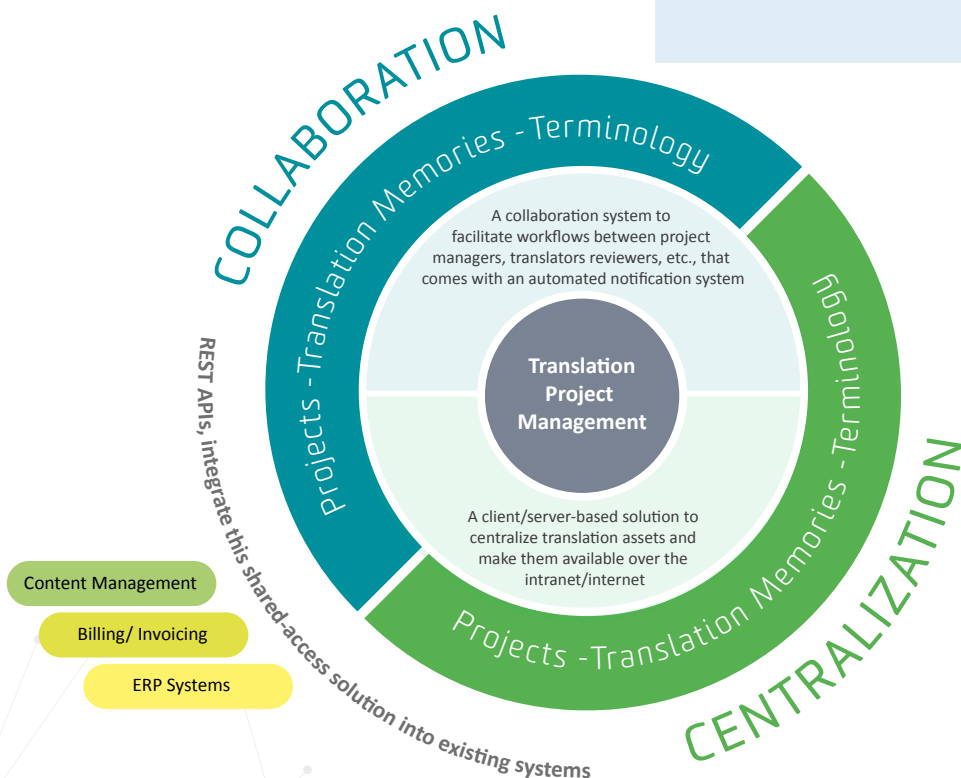
Centralized termbases

As with TMs, SDL Trados GroupShare makes company terminology available to everyone on a project. By keeping terminology consistent across communications, SDL Trados GroupShare helps ensure translated content is both on-brand and high-quality.

SDL Trados GroupShare integrates fully with SDL Trados Studio to significantly optimize the translation process with real-time verification of multilingual terminology. Translators can automatically apply, edit or add terminology in one familiar environment.

upLIFT makes working with GroupShare more productive

The same transformational upLIFT fragment recall technology already available in SDL Trados Studio helps the team get even more from your GroupShare server-based translation memories. When a sentence doesn't have a full match in the translation memory, upLIFT can automatically offer precise suggestions based on previous translations of fragments or sub-segments. This saves translators considerable time and effort and helps them improve overall consistency of a translation. Matches are highlighted in both source and target, in context, so translators can be confident that the suggestions are relevant.



Did you know that on average a project manager spends 10 minutes per job to manage files?

Let's assume that a project manager has on average 12 jobs a day to process, which results in 2 hours a day or 10 hours a week lost just sending files back and forth. Multiply this by the number of project managers in your organization and you will see how much time your team can save by eliminating these time-consuming tasks.

Automate Processes to Save Time

SDL Trados GroupShare offers powerful project management capabilities that make it easy to manage the entire translation process.

Quickly set up projects

Project managers can easily create new projects, implement workflows, and customize project phases to keep projects running smoothly. SDL Trados GroupShare allows project managers to predefine assignees in project templates, thereby reducing the time spent on managing recurring projects. You can set up new projects both in SDL Trados Studio and in the GroupShare web interface.

Securely assign tasks

Project managers can easily assign files and allocate them to a project phase, keeping projects moving with minimal effort. Translators or reviewers can then download their files, complete assigned tasks and upload them back to the server, automatically triggering the next phase without input from the project manager.

Keep the project list tidy

Once complete, projects can be archived automatically or manually as required, keeping the projects list in order.

Deliver an integrated experience

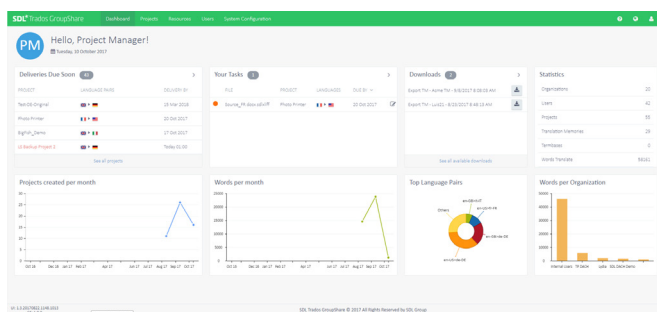
SDL Trados GroupShare offers extensive APIs that allow you to add custom functionality to GroupShare, and to integrate it with your existing business systems such as your CRM system.

See Everything at a Glance

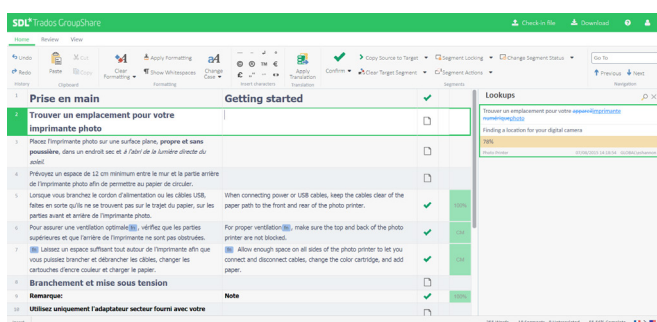
With SDL Trados GroupShare project managers gain total visibility across all their projects, via one simple interface.

Instant insight into all your projects via the dashboard

The first thing project managers see when they access GroupShare via the web interface is a dashboard showing them the status of all their projects. From there, they can drill down to view the status of individual projects to ensure that everything is on track. The dashboard can be accessed through all modern browsers, so project managers can check up on projects anywhere, anytime.



Project manager dashboard for instant visibility of project status



Easy to use online editor interface

Embrace Agile and Collaborative Translation

As well as enabling real-time sharing of translation memories, termbases and project files, SDL Trados GroupShare includes an easy to use online editing tool that facilitates real-time collaboration across the translation supply chain.

Collaborate with translators

The online translation editor allows for agile browser-based translation, with comments and tracked change features that are compatible with SDL Trados Studio and MS Office. The online translation editor enables the team to work with translators who might not have SDL Trados Studio, widening the pool of potential resources for a project. If required projects can still be downloaded and worked on in SDL Trados Studio, where translators can access the full range of features Studio provides.

Collaborate with reviewers

Project managers and subject-matter experts can now review and edit content from any device, including Mac or mobile. Because you don't need to install a desktop application to use the online translation editor, it's now extremely easy to involve colleagues in a project even if translation isn't part of their day job.

Speed up projects with concurrent editing

Multiple users can work on the same file at the same time, improving the team's agility. For example, when deadlines are tight a project manager can start reviewing a file while the translator is still working further down the document.

Secure by Design

Often the team will be translating sensitive documents, and email isn't a secure way to share them. SDL Trados GroupShare helps you to maintain full control over information security, at all times.

Need-to-know basis

Your team has total control over who can access what. For example, project managers can restrict access to certain projects for specific individuals. SDL Trados GroupShare also features dynamic resource access, which ensures that user access to translation memories (TMs), files and termbases is revoked once specific tasks have been completed.

Simple controls

System administrators can quickly set up and manage security protocols through GroupShare's simple web interface. They have direct control over project resources- including files, termbases and TMs – so they can ensure that access to those resources is secure. They can also quickly and easily create new users and edit their profiles and privileges, so that nobody can access resources they shouldn't.

SDL Trados GroupShare helps make translation project management collaborative, efficient, and effective.

Contact us and get a live demo of SDL Trados GroupShare at sdl.com/groupshare

SDL*

SDL (LSE:SDL) is the global innovator in language translation technology, services and content management. With more than 25 years of experience, SDL delivers transformative business results by enabling powerfully nuanced digital experiences with customers around the world.

Are you in the know? Find out why the top global brands use SDL at [SDL.com](https://sdl.com) and follow us on [Twitter](#), [LinkedIn](#) and [Facebook](#).

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